



ORGANIZED 1850

The SOCIETY of CALIFORNIA PIONEERS

Reproductions Fee Schedule

Low resolution reproductions for personal reference—typically delivered in JPEGs or PDFs—are available to both in-person and remote researchers. These scans are not intended for publication. Please note that staff will not scan entire collections or publications. We reserve the right to decline requests for reasons including the condition or size of the original object, in-house technological limitations, legal and other restrictions.

Our fees are based on the time and labor required to prepare and deliver the request. Because each order varies in scope, materials, and handling needs, we do not offer a fixed per-scan rate. Instead, we follow this general pricing approach:

Service	Typical Cost Range
Small requests (1-5 images)	\$5-\$25 total
Medium requests (6-20 images)	\$25-\$50 total
Larger or Complex Requests	Quote required.

Requests requiring more than one hour of service time—including locating, processing, or formatting images—or involving large-scale reproduction (generally 20 pages or more), will require a custom quote. An estimate will be provided in advance, and work will proceed only after we receive payment.

Additional Services	Cost
Rush fee (less than 1 week)	\$25
Rush fee (less than 48 hours)	\$75

Files will be delivered via Hightail or Dropbox link upon order completion and payment. Hightail and Dropbox links will expire 1 week after initial notification. Please note: All orders are subject to review and dependent on staffing availability.

Please allow 2 – 3 weeks for processing, following pre-payment.

Questions? Contact Natasha Forner 415.957.1849 x140
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