

THE SOCIETY OF CALIFORNIA PIONEERS
INSTITUTIONAL RECORDS DIGITIZATION PROJECT: REMINISCENCES OF EARLY
PIONEERS, 1900-1904
HANDBOOK

Prepared by Pauline Wolstencroft
September 2003

PROJECT DESCRIPTION

The project is intended to provide access to a collection of primary source materials in the Library's institutional records, which are officially called "Autobiographies and Reminiscences of Pioneers." These records are three to ten page documents, which were compiled between 1900 and 1904 at the request of the Society of California Pioneers by their Historical Committee. There are 154 separate documents, totaling approximately 1425 pages. There exist eight bound ledgers, which include typewritten transcriptions of all the accounts, sixty-four of which have handwritten originals. The documents cover the person's early years, their travel experiences to California and their lives in the remainder of the nineteenth century. Those involved were all members of the Society, including early settlers, businessmen and literary men of the state such as Theodore Hittell, Charles Nordhoff and Alvin Coffee. Other accounts are by less well-known men, but no less valuable.

The project entails scanning the accounts, digitizing and storing the scans, creating a Finding Aid and a catalog record for each account. The catalog record would be entered into OCLC and also our local online catalog. A URL would be added in OCLC to link the record to the Finding Aid in our local online catalog of Manuscript Finding Aids. Patrons would then be able to search the Finding Aid by keyword or by Library of Congress subject headings. The actual account would be available to researchers online via the Online Archive of California (OAC), and would also be stored and available on demand to produce copies digitally rather than by photocopying the heavy fragile ledgers. In the past these Reminiscences, as well as other institutional records, have been frequently requested by a wide variety of researchers. Many patrons had already completed extensive research on their subject, and then found additional biographical information in these accounts. The production of Finding Aids will enable a more efficient searching of the documents, and the catalog record in OCLC will make the documents more widely accessible to the general public.

The goal of the project is to make more widely accessible the primary source materials called Reminiscences and to preserve the original documents. Objectives of the project are the production of digitized versions of each Reminiscence, the creation of a Finding Aid for each account, the creation of a catalog record in OCLC, and finally, the linking of the record to the Finding Aid in our Manuscript catalog. The Finding Aids and digital images of the Reminiscences will also be contributed to the Online Archive of California.

SCANNING GUIDELINES

Equipment

- 1) Scanner: Epson Expression 1640 XL
- 2) Computer Hardware: Dell Dimension 8200 Series
- 3) Scanning/Imaging software: Adobe Photoshop, Epson Twain Pro

Image Format Standards

1) Master image

Image Type— “Archival”

24-bit color pixel depth

scanning mode- “best”

descreening- “off”

Auto-exposure option- “document”

Destination—

“Archive”

Resolution- 300dpi

Unsharp mask: “Medium”

Saved in TIFF Format- No Compression- PC Format

2) Access image

File type: JPEG; save at high quality (10-12)

DPI: 72

FILE NAMING STANDARDS

“AR” for Autobiographies and Reminiscences;
Subject’s Last name
Comma
First initial
Page number
File type- lower case extension

EXAMPLES:

John Hall, 1st page

Master: ARHall,J01.tif.tif

Access: ARHall,J01.jpg

George Holton Beach, 23rd page

Master: ARBeach,G23.tif

Access: ARBeach,G23.jpg

HANDWRITTEN VERSIONS:

The same naming standard applies to scans of handwritten versions with the addition of the letters “HW” (for Handwritten) at the end of the title.

EXAMPLES:

John Hall, 3rd page Handwritten

Master: ARHall,J03HW.tif

Access: ARHall,J03HW.jpg

George Holton Beach, 6th page Handwritten

Master: ARBeach,G06HW.tif

Access: ARBeach,G06HW.jpg

CREATING FINDING AIDS FOR THE REMINSCENCES

Descriptive Summary

Title (EAD Tag: Title Proper)

Provide the title of the specific reminiscence located in the bound volume, as well as the year of publication.

Example: Autobiography and Reminiscence of Dr. Hezekiah John Crumpton, Sausalito, 1901.

Creator (EAD Tag: Origination)

Identify the person or group that created, assembled, or accumulated the reminiscence. This could be the subject of the reminiscence or the person or group that wrote it on the subject's behalf. Names should be listed last name first (i.e. Doe, John).

Location (EAD Tag: Physical Location)

Identify where the item or manuscript can be found, in this order: Room, Shelf, Box. In the example V7G; B001620, the papers described would be located in the Vault, on shelf 7G, in box B001620.

Extent (EAD Tag: Physical Description)

The length of the Reminiscence in pages.

Example: 17 pages

Repository (EAD Tag: Repository)

Society of California Pioneers, Alice Phelan Sullivan Library, San Francisco, California.

Administrative Information

Access (EAD Tag: Access Restrictions)

This will usually read "Unrestricted."

Publication Rights:

Copyright has not been assigned to The Society of California Pioneers. All requests for permission to publish or quote from manuscripts must be submitted in writing to the Librarian. Permission for publication is given on behalf of The Society of California Pioneers as the owner of the physical items and is not intended to include or imply permission of the copyright holder, which must be obtained by the reader.

Preferred Citation (EAD Tag: Preferred Citation)

[Name of the collection or Title]; Society of California Pioneers, Alice Phelan Sullivan Library, San Francisco, California.

Example: Autobiography and Reminiscence of Dr. Hezekiah John Crumpton, Sausalito, 1901. The Society of California Pioneers

Access Points

Use Library of Congress Subject Headings (LCSH). Include the names of the author or creator; in cases where there are major correspondents or people frequently mentioned, as in a diary, these individuals would also be listed as Access Points. Be sure to check the Library of Congress database to determine authority (i.e. to ensure that you are using the standard version of the person's name, and whether there are any birth-death dates associated).

Scope and Content (EAD Tag: Scope and Content)

A prose statement summarizing the range and topical coverage of the described materials, often mentioning the form and arrangement of the materials and naming significant organizations, individuals, events, places and subjects represented. The purpose of this field is to assist readers in evaluating the potential relevance of the materials to their research. It may highlight particular strengths or, or gaps in, the described materials and may summarize in narrative form some of the descriptive information entered or in other parts of the finding aid.

Biography/History (EAD Tag: Biography or History)

A concise essay or chronology that places the archival materials in context by providing information about their creator(s). Include significant information about the individual or family, or the history of the responsible corporate body. Information about individuals may be gathered from the member file (4th floor institutional records) or biography file (in the library), the SpecInv database for any related archived materials, the Book database for any relevant published material, or any valid online source. Information about institutions or corporate bodies may also be found in Hart's *A Companion to California*.

Correspondents

Major Correspondents: If substantial information about the person is contained in the narrative; if the person is historically significant or famous.

Additional Correspondents: If the person is mentioned once or very few times.

Related Materials (EAD Tag: Related Materials)

This field describes information about materials that are not included in this collection, but may be of use to a reader because of an association to the described materials. These materials should not be related by provenance and do not include reproductions (photocopies, digital copies). This information should instead be described as an Alternate Format (EAD Tag: altformavail).

Bibliography (EAD Tag: Bibliography)

This field refers the reader to books that are based on the manuscript or collections, published material related to the manuscript, and whether the manuscript has been reproduced in the SCP Quarterly (see index following). This may also include a website or other internet resource that truly illuminates the material.

FINDING AID EXAMPLE

Autobiography and Reminiscence of Dr. Hezekiah John Crumpton, Sausalito, 1901.

Descriptive Summary

Title:

Autobiography and Reminiscence of Dr. Hezekiah John Crumpton, Sausalito, 1901.

Creator:

Dr. Hezekiah John Crumpton

Location:

V-6E; C049587

Extent:

14 pages

Repository:

The Society of California Pioneers, Alice Phelan Sullivan Library,
San Francisco, California

Administrative Info

Access:

Unrestricted

Publication Rights:

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Preferred Citation:

Autobiography and Reminiscence of Dr. Hezekiah John Crumpton, Sausalito, 1901. The Society of California Pioneers

Access Points:

Crumpton, H. J. (Hezekiah John), 1828-1913
Pioneers--California--Biography
California--Biography
California--History--19th century
California, Northern
Santa Fe National Historic Trail
Overland journeys to the Pacific
Frontier and pioneer life
Gold mines and mining
Indians of North America--Arizona

Scope and Contents:

p.53-66, Vol. 1, Autobiographies and Reminiscences of California Pioneers.

This is a typed transcript of the member's autobiographical reminiscence created as an institutional record for the Society of California Pioneers. The original handwritten version exists in

the member's biographical file.

This reminiscence includes a reference to a photograph of the member in a set of bound volumes. It appears that the photographs in this set were dispersed throughout the regular photography collection, but the photographs referenced in the related materials may or may not be these same photographs.

Dr. Hezekiah John Crumpton wrote this reminiscence when he was 72-years old. It provides some family history. The reminiscence primarily covers the period of Crumpton's overland journey to California from Alabama, offering a general geographic description of the trip and many anecdotes involving Indians and the challenges the trip presented him. It also goes into some detail about his life in California and the years he spent mining. The years covered by this reminiscence are roughly 1849 to 1852, although Dr. Crumpton does write briefly about his later years in California.

Biography/History:

Hezekiah John Crumpton was born in Waltenborough, South Carolina in 1828. He was the son of Henry Tally Crumpton and Matilda Smith Bryant. As a child he moved to Alabama with his family where his father started to run a farm. Later his father sold their farm and moved the family to Barbersville (Camden), Alabama to run a hotel.

The hotel business was a failure and Crumpton went to work in a printing office. He then resolved to attend medical school. After two terms at an "obscure Medical College" Crumpton set out for California with a caravan of about 500 people, which started April 1st, 1849. U.S. Dragoons, under Capt. Marcy, escorted the caravan as far as Santa Fe.

The first California settlements he reached were at Warner's, then Workman's and William's Ranches. He then went into Los Angeles, then to San Pedro, then on Bark "Hector" to San Francisco.

While in L.A., Crumpton got a brief job with a wealthy merchant. The merchant took Crumpton under his wing until he secured a job on a cargo ship heading to San Francisco. He worked on the ship shelling corn. It was at this time that he received news of his brother's death in Mexico.

Once in San Francisco, Crumpton got work with three others chopping cordwood and burning charcoal from scrub oaks. He stayed at this work until a mining outfit was secured. Then he began work clearing the Bear River for navigation to Ora City and later worked the mines on the Yuba River at the mouth of Deer Creek. He then moved near the mining town of Washington, on South Yuba. By the spring of 1851 he had saved enough money to return home and resume his studies in medicine.

He went back and forth between Alabama and California three times before completing his studies, each time returning to California compelled by what he describes a "fascination with mining".

Dr. Hezekiah John Crumpton was a member of the American Medical Association and the California State Medical Society. He was also a member of his local County Society, of which he was their first president.

He served four terms in the California State Legislature and was a member of the municipal government of Sausalito. He served as Vice-President of the Society of California Pioneers and was a member of the Independent Order of Odd Fellows.

Correspondents

Major:

Bryant, Matilda Smith (Mother)
Crumpton, Dick (Brother)
Crumpton, Henry Tally (Father)
Graham, Major
Marcy, Captain
Stearns, Don Abel

Related Materials:

Crumpton, Hezekiah John, *The adventures of two Alabama boys*. Montgomery, Ala.: The Paragon Press, 1912.

J. H. Crumpton - Photograph- C043408; B000689

See Biographical File

The Society of California Pioneers- Archives Records- Vol. 5, p.104-
C051351; V-6e

The Society of California Pioneers- Mortuary Records, 1906-1933, p. 272- C049610; V-6f

The Society of California Pioneers- Marshall Records- Vol. 1, p.252

The Society of California Pioneers- Obituary Records, Vol. 12, p. 136-
C049606; V-6f

Finding Aid prepared by Pauline Wolstencroft, (December 2, 2002)

List of Member's names and Related Items

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